

Sheringham Leisure Centre: project update March 2020

Detailed information relating to any aspect of the project can be obtained from Robert Young (Senior Reporting Officer) or Kate Rawlings (Project Manager) and clarification of any aspect of the table's content can be provided at or following the meeting.

	Forecast/ expected position	Current position	Notes/ comments
Time	Completion date: 29 Aug 2021	The persistent wet weather has made certain processes on the site more labourious and time consuming and it is anticipated that there may well be delays to report as a result but at present we have not been formally notified of the magnitude of this.	The contractor has reported that whilst delays should be anticipated, they are due to evaluate the programme to identify ways in which to regain that time.
Budget	£12,697,139	£12,697,139	<ul style="list-style-type: none"> • No change to budget. No further calls made on contingency in this period. • The value engineering target has been met • The cost summary for the project is attached as Appendix A
Issues log		Wet weather has been an issue, potentially impacting on the programme but the consequences of this are yet to be evaluated.	See comment above.
Risk log	A risk log is being maintained. These are routinely monitored and revised, and controls are introduced to manage/ mitigate risks and provide assurance	<p>As previously reported, the most critical, high level risk remains the potential 'failure' of the existing facility, prior to the new one being completed. The vulnerability of the Splash was illustrated by the roof damage caused by the recent storm event. Premature closure of Splash would adversely impact financially on the Council.</p> <p>The principal risks to the construction project at this time remain potential delays in completion impacting on the leisure operator contract.</p>	<ul style="list-style-type: none"> • The maintenance and life-cycle log for Splash will remain under review in order to flag any likely issues. Contractual provisions are in place to help mitigate any impact and the fact that the new facility is now being built should address any reputational impacts. • No expected delays to the critical path known at this time, contractor has been quick to identify potential issues and to find solutions.

<p>Project Governance</p>	<p>The Portfolio Holder (PH) is Cllr Virginia Gay, the Council’s Senior Reporting Officer (SRO) is Robert Young and the internal Project Manager is Kate Rawlings. Various other technical experts from within the Council are involved in the project as appropriate. The Council has procured the services of: an Employer’s Agent, Project Manager and Cost Consultant (all provided by REAL Consulting); a Technical Architect (Saunders Boston Architects); and a Mechanical, Electrical and Pool Filtration Consultant (Silcock Dawson)</p>	<ul style="list-style-type: none"> • The project team and responsibilities remain unchanged and meetings and reporting are occurring as scheduled. 	<p>No comments to provide</p>
<p>Communications</p>	<p>The Communications Plan covers:</p> <ul style="list-style-type: none"> • Planned activities at key milestones • Responses to issues and events as they occur • Routine communications to interested parties (including via the website) 	<ul style="list-style-type: none"> • The name of the new Sheringham Leisure Centre needs to be agreed before the relevant planning condition can be discharged. • Opportunities are being explored to use this substantial project to showcase the career opportunities that can arise. We will work with the contractor in the coming months to shine a light on the project and find ways to inspire young people. 	<ul style="list-style-type: none"> • The website continues to be kept up to date as the key source of information. • The Locality Leisure Services team will work with the new Communications Manager and his team (together with Metnor and Everyone active) to revise the communications plan, plotting the milestones in the project and devising ways in which we can count down to the completion of this very significant investment in health and wellbeing in the district.